

AU CHI YAN (5A-1)

Sharing On 20 –9

Good morning Principal, vice principal, teachers and fellow students. Before I start my sharing, I want to ask you a few questions. Have you ever been late for school? Have you ever handed in your homework after the dead line? Or have you been late in meeting up with your girlfriend? If so, that means your time-management is a problem. If you don't believe me, you can do a test: you can ask a punctual friend to tell you the time without looking at the watch, if you've got a problem of being on-time, I bet your friend's estimation is more accurate than yours.

Why would so many people be late for important things, such as going to school?

They are late because they suddenly realize that there are so many things that must be done before going out. After they've done the things frantically and badly, they will be late. You can make a list of those things. For example, what you commonly do before going to school in the morning? You have to pick out your school uniform from the wardrobe, comb your hair, brush your teeth, check the email, have your breakfast and put your books into your school bag. In that list, there are activities you could have done the night before, such as packing your books, preparing your school uniform. Things that can wait until you get home from school, such as checking e-mail. After that analysis, the only two things you must do in the morning are brushing your teeth and hair. This list of priority helps you to spare more time to do urgent things.

OK! What if you've tried all the above, but you are still late. There are two ways you can fix it. Firstly, you can calculate the average duration of your way to school and give them more time than what your mind tells you is sufficient. Secondly, you can set your watch earlier than the actual time. However, you must watch the weather and traffic report before going out.

It is better to have a plan for your work beforehand and I hope you and I can be punctual by taking a few moves to develop good habits. Thank you.